

## A Message From Your Travel Representative

### ITALY

Greetings Italy Tour Participants,

Welcome to our tour! My name is Steve Levin, and I am part of Regent Tours; the company handling your upcoming trip to Italy. We will be working with the Green Pages staff to assure you a great travel experience. I'm sure you're excited about the trip, and I know you will thoroughly enjoy your tour. Along with introducing myself, I want to let you know that *I have received your deposit*. We have been working on your tour arrangements, and I am attaching the following documents in PDF format:

- 1) Travel Guide / General Information & Conditions (*Sent in separate email, due to size of document.*)
- 2) Information, Procedures and Timeline
- 3) Itinerary

Passports must be valid 6 months after your entry into Italy. Please check your passport expiration date and if you need to renew it, begin now. Renewal processing is now taking between 2-3 months.

I would like to verify that you have received this email, so I know I have the correct email address for you. *When you receive this message please reply, indicating whether or not you can open the attachments.* If I don't receive this back from you I will assume that you haven't gotten it, and I will need to follow up by telephone to get an alternative email address from you.

If you do not receive any of these attachments or are unable to open any of them, please contact me immediately. They are all important documents that require your review and action. Take special note of the travel insurance link, <http://www.travelex-insurance.com> which is also included in the "Information, Procedures and Timeline" document. *We strongly encourage you to consider travel insurance; either with the company listed or any travel insurance company you may choose. It is quite inexpensive, and you will be protected against unforeseen circumstances which may arise. If you purchase your insurance through Travelex, be sure to use the Regent Location number 09-0279 for best service. Be surprised at how inexpensive it is to insure your trip.*

If you are unable to open the PDFs, you might try to download the Acrobat application for PDFs using this link: [http://www.adobe.com/products/acrobat/readstep2\\_allversions.html](http://www.adobe.com/products/acrobat/readstep2_allversions.html)  
Please let me know if you have any problems with the download or in opening the documents.

Contact me at [RegentTours@tampabay.rr.com](mailto:RegentTours@tampabay.rr.com), (727) 367-1885 / (888) 515-1885. Fax no. (727) 388-4928

Regent Travel and Tours c/o Steve Levin  
6860 Gulfport Blvd. Suite 298  
South Pasadena, FL 33707      All checks payable to: Regent Marketing

If you have any questions please feel free to contact me, and please don't forget to choose "reply" and send this back to me with your response (yes or no) regarding the attachments. Thank you, and I look forward to working with you on your upcoming tour.

Sincerely,



Stephen Levin, Tour Consultant